

## Monitoring of Fieldwork

Monitoring is carried out by the Curatorial Division of the Glamorgan-Gwent Archaeological Trust, in their recognised role as the archaeological advisors to all the Local Planning Authorities in Southeast Wales. All of its work is carried out to the Welsh Archaeological Trusts' *Curator's Code of Conduct* and GGAT Curatorial's Monitoring Policy. The Division's officers have considerable field experience and are available to discuss any aspect of monitoring.

Monitoring will take place at appropriate points in the fieldwork to be determined by mutual consent between the archaeological contractor and the curator. It is the Division's policy to monitor all archaeological evaluation work on at least one occasion and to monitor excavations by as many visits that are required. Archaeological watching brief fieldwork is not routinely monitored but the process may be reviewed in certain circumstances

Monitoring will normally consist of at least one site visit by one of the Division's Officers, who will inspect the on-going work and the exposed archaeological resource. The visit will enable them to review progress, ensure compliance with the specification, or discuss variances to it, and provide local knowledge to the archaeological contractor. A *proforma* site visit form will be completed during the visit.

In normal circumstances a report on the monitoring, based on the information on the *proforma* site visit form, will be sent to the Local Planning Authority, inside 48 hours of the visit with copies being sent to the developer and the archaeological contractor. This report will give a short summary of the exposed archaeological resource and recommend any supplementary work or variations from the specifications which should be carried out whilst the archaeological contractor is still on site. The applicant will be notified of any breaches to the specification, which may invalidate the results of the evaluation with the intention that the matter can be resolved prior to the completion of the fieldwork.



The Glamorgan-Gwent  
Archaeological Trust Ltd

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